



**BEHAVIORAL HEALTH ADMINISTRATION
SGHC – VOCATIONAL REHABILITATION BUILDING
55 WADE AVENUE
CATONSVILLE, MARYLAND 21228**

AGREEMENT TO COOPERATE

Community-Based Behavioral Health Programs and Services, behavioral health programs in Maryland **must** enter into an Agreement to Cooperate with the CSA, LAA, or LBHA in each of the relevant counties or Baltimore City in which the program operates or is seeking to operate prior to being issued a COMAR 10.63 license.

Agreements are required when submitting an initial application, renewal application, addition of service, or when a change to a program's license is requested (e.g., change in service array or locations, ownership). In accordance with COMAR 10.63.01.05 the CSA, LAA, or LBHA as a designee of the Department will need to obtain copies of required documentation to include **but not limited** to the following, as part of the process of signing the agreement.

1. Accreditation Information (Final Accreditation Letter, Final Accreditation Report, QIP)
2. Organization Staff Information (Organizational Chart, Copies of Licenses, Supervision information, when applicable)
3. Patient Population (adults, minors, etc.)
4. Current or Projected (new providers only) patient census
5. Lease or deed for site location

Please note that separate agreements are not required per site, unless there is a change to the program's existing license, such as adding a new location.

Program Information

Program Name: _____

(should match the corporate/business name included on the application for licensure)

Primary Program Address: _____

Primary Contact Name: _____

Primary Contact Phone: _____

Primary Contact Email: _____

Local Behavioral Health Authority Information

Local Jurisdiction: Baltimore City - Behavioral Health System Baltimore (BHSB)

Primary Contact Name: Provider Relations Team

Primary Contact Phone: 410-637-1900

Primary Contact Email: provider-relations@bhsbaltimore.org

Type of Program

Non-Accredited Program Types	
☐ DUI Education	☐ Substance-Related Disorder Assessment and Referral

☐ Early Intervention Level 0.5	
Accredited Program Types	
☐ Behavioral Health Crisis Stabilization (BHCSC)	☐ Psychiatric Rehabilitation Program for Minors (PRP-M)
☐ Integrated Behavioral Health	☐ Residential Crisis Services (RCS)
☐ Intensive Outpatient Treatment Level 2.1	☐ Residential: Low Intensity Level 3.1
☐ Mental Health Group Home for Adults	☐ Residential: Medium Intensity Level 3.3
☐ Mobile Crisis Team (MCT)	☐ Residential: High Intensity Level 3.5
☐ Mobile Treatment Services (MTS)	☐ Residential: Intensive Level 3.7
☐ Opioid Treatment Services (OTS)	☐ Residential Rehabilitation Program (RRP)
☐ Outpatient Mental Health Center (OMHC)	☐ Respite Care Services (RPCS)
☐ Outpatient Treatment Level 1	☐ Substance Related Disorder (SRD)
☐ Partial Hospitalization Treatment Level 2.5	☐ Supported Employment Program (SEP)
☐ Psychiatric Day Treatment Program (PDTP)	
☐ Psychiatric Rehabilitation Program for Adults (PRP-A)	
Accredited Services	
☐ Opioid Treatment	☐ Withdrawal Management

As required under COMAR 10.63.01.05, enters into the following agreement to provide for coordination and cooperation between the parties in carrying out behavioral health activities in the jurisdiction, including complaint investigation and the transition of services if the program closes.

Behavioral Health Program Name

Signature

Date

Print Name

Local Behavioral Health Authority

Signature

Date

Print Name

Regulatory Authority

COMAR 10.63.01.02B(5)

B. Terms Defined.

(5) "Agreement to cooperate" means a written agreement between the program and a core service agency, local addictions authority, or local behavioral health authority that provides for coordination and cooperation in carrying out behavioral health activities in a given jurisdiction.

COMAR 10.63.01.05

.05 Requirements for Licensed Community-Based Behavioral Health Program.

A. A program licensed under this subtitle to provide community-based behavioral health services in Maryland shall comply with the requirements listed in this regulation.

B. Post-Licensing Inspections.

(1) The Department or its designees may make announced or unannounced visits to inspect a program to investigate a complaint.

(2) The Department or its designees may inspect and copy records, including, but not limited to: (a) Financial records;

(b) Treatment records; and

(c) Service records.

COMAR 10.63.01.05E

E. Agreement to Cooperate.

(1) Before applying for licensure, a program shall enter into an agreement to cooperate with the CSA, LAA, or LBHA that operates in the relevant county or Baltimore City.

(2) The agreement to cooperate shall provide for coordination and cooperation between the parties in carrying out behavioral health activities in the jurisdiction, including but not limited to facilitating:

(a) A complaint investigation; and

(b) The transition of services if the program closes.

(3) The agreement to cooperate may not include a provision that authorizes the CSA, LAA, or LBHA to prohibit a program from offering services at any location