



## **REQUEST FOR PROPOSALS (RFP): *Baltimore City Youth Mental Health Stabilization Services (DSS)***

Pre-Proposal Conference Held: June 27, 2023 | 2:30 p.m.

### **BHSB Facilitators:**

Kelsi Loos, Procurement Lead  
Shameka Thomas-Habersham, Program Lead

## **QUESTIONS AND ANSWERS**

Posted: July 3, 2023

**Must an applicant already operate in Baltimore City, or may they apply if they plan to open an office there?**

The applicant must be operating a physical office in Baltimore City at the time of application.

**Is there a specific job description or curriculum the FTE must follow?**

No. The applicant will be responsible for creating the FTE's job description.

**Who should the three letters of support come from?**

The letters may be from collaborating organizations, consumers/families, or other stakeholders who are familiar with the applicant's services.

**Is there a site in Baltimore where services will be provided?**

The provider will determine the site where stabilization services will be provided.

**If an organization has offered stabilization services for the required number of years, but has not provided these services for youth, are they eligible to apply?**

Yes, the applicant would be eligible.

**Is this a one-year award?**

This is an annual contract that is renewed based on performance and the availability of funding.

**Is this RFP seeking one vendor or multiple vendors?**



BHSB will identify just one provider.

**Is there a place where applicants can find what crisis stabilization services are expected?**

There is no prescribed list; it is expected that the provider will propose a menu of services that meet the requirements of the Scope of Services section of the RFP.

**End of Questions and Answers**