



REQUEST FOR PROPOSALS (RFP): *Transitional Age Youth Residential Rehabilitation Program*

Pre-Proposal Conference Held: September 1, 2022 | 10:30 a.m.
Behavioral Health System Baltimore
100 South Charles Street, Tower II, Floor 8
Baltimore, Maryland 21201

BHSB Facilitators:

Kelsi Loos, Procurement Lead

Alexandra Wykowski, Project Lead

QUESTIONS AND ANSWERS

Posted: September 8, 2022

Can an organization be a for-profit entity and still apply for this contract?

Yes.

Will the eligible funding be available for essential startup costs?

Yes.

What is your relationship with the Behavioral Health Administration?

Behavioral Health System Baltimore is the local behavioral health authority for Baltimore. BHA is the state health authority. So, we are responsible for working with BHA to choose vendors within our jurisdiction and reporting back to BHA.

Are startup costs included in the grant amount?

Yes.

What contract monitoring activities will be conducted?

These can include meetings with the project lead to discuss cases and referrals, monitoring of contract deliverables, monitoring of processing of referrals and timeliness of dispositions, financial reviews, and annual inspections of the houses that you are using to provide services.

Is there a formal reporting process in place or is it something we design as providers?



There is a report that is provided to us to BHA. All the statewide RRP programs are monitored by BHA and then reported to us. This includes time from receipt of referral to disposition on the referral with regard to acceptance or denial to move forward. Additional information captured will include the number of TAY youth served in SEP and RRP.

Is the budget for 1 year or multiple years?

This \$111,363 grant funding is for one year. However, we want to choose a provider that will be able to provide services over a period of years, so the expectation is that the contract would be renewed as long as funding continues to be available and contract deliverables are met, as these services are a long-term project.

Are you choosing only one provider?

Yes, we are choosing one applicant to provide all 8 beds, 4 for females and 4 for males.

What is the disbursement schedule for the contract fund?

This contract type is an Advance Basis Cost Reimbursement, which allows for monthly advances issued to provider and requires four interim financial reports and one final annual financial report from the provider.

How does one apply to become an evidenced-based SEP provider?

This is done through BHA on a state level. The administration will connect you with someone who will monitor the programs and outcomes to make sure you are following the SEP process. As a reminder, BHSB is looking for a provider that committed to becoming evidenced-based; the provider doesn't necessarily have to be designated as evidenced-based by September.

Can you please clarify if there are two types of SEP provider and if you may apply if you are not yet evidenced-based?

There are two types: licensed SEP providers and licensed evidenced-based SEP providers. We are looking for an SEP provider that is either already evidenced-based or is committed to becoming evidenced-based.

Additional context:

It is very important that you be knowledgeable of the specific challenges that the TAY population have, which can include a history of trauma and participation in other systems, such as the justice system. A successful applicant will be aware that many transitional age youth may lack family support.

End of Questions and Answers