

## COVID Mitigation Funding Request Guidelines

### Funding Overview

This funding is available to expand dedicated testing and mitigation resources for people with mental health and substance use disorders. These funds will provide resources and flexibility for states to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) public health emergency and ensure the continuity of services to support individuals connected to the behavioral health system.

### Eligibility Criteria

Baltimore City providers that offer community mental health and/or substance use disorder services for adults with serious mental illness (SMI) or children with (serious emotional disturbance (SED)). This includes both outpatient and residential services.

### Instructions

- Providers:
  - approved for funds **1x** only in a calendar year. The maximum amount is \$2,500. Reimbursement includes only purchase costs. Reimbursement does **NOT** include sale tax, delivery, shipping, or any other cost related to the purchase.
  - will complete the attached application and attach an invoice and/or statement of work of items/services to be purchased.
  - Submit the completed application along with supporting documentation to [Clinical.Services@BHSBaltimore.org](mailto:Clinical.Services@BHSBaltimore.org)
  - If you are not currently a contracted sub-vendor with BHSB, attach a copy of your organization's W-9 with this request.
- BHSB staff will review and inform the provider of the application status within 3-5 business days.
- For approved applications: BHSB staff will forward the approved application back to the provider to purchase approved items.
- Provider will submit proof of purchase of approved items to BHSB at [Clinical.Services@BHSBaltimore.org](mailto:Clinical.Services@BHSBaltimore.org) and will be reimbursed only for approved items.
- BHSB staff will ensure payments are made within 30 days from receipt of all approved documents.
- **Please submit all questions via email to [Clinical.Services@BHSBaltimore.org](mailto:Clinical.Services@BHSBaltimore.org)**

### Ineligible use of funds:

- Costs already paid for by other federal or state programs, other federal or state COVID-19 funds, or prior COVID-19 supplemental funding.
  - Any activity related to purchasing, disseminating or administering COVID-19 vaccines.
  - Construction projects.
  - Support of lobbying/advocacy efforts.
  - Facility or land purchases.
  - COVID-19 mitigation activities conducted prior to 9/1/2021.
  - Financial assistance to an entity other than a public or nonprofit private entity.
  - Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorders.
  - Grant funds also cannot be provided to any individual or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders.
  - No funds provided under the attached Notice of Award (NoA) may be used by you or any sub-recipient under the grant to support lobbying activities to influence proposed or pending federal or state legislation or appropriations.
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## **COVID Mitigation Funding Application**

### **Requestor's Information**

Name:  Date of Request:

Title:  Organization:

Billing Address:

Phone:  Email:

### **Details of Request**

**All activities requested are related to COVID-19 testing and mitigation.**

**Provider Type:      Mental Health Provider                      Substance Use Provider**

**Amount:**

### **Activities being requested (choose all that apply)-**

- Rapid onsite COVID-19 testing and for facilitating access to testing services.
- Training and technical assistance on implementing rapid onsite COVID-19 testing and facilitating access to behavioral health services.
- Behavioral health services for those in short-term housing for people at high risk for COVID-19.
- Financial costs for the administration of tests and the purchasing of supplies necessary for administration, such as personal protective equipment (PPE)
- Installation of temporary structures, leasing properties, and retrofitting facilities as necessary to support COVID-19 testing and COVID-19 mitigation. For residential providers
- Development and implementation of strategies to address consumer hesitancy around testing.
- Measures to maintain healthy environments (clean and disinfect, ensure ventilation systems operate properly, install physical barriers and guides to support social distancing if appropriate).
- Behavioral health services to staff working as contact tracers and other members of the COVID-related workforce. Measures to maintain health operations for staff, including building measures to cope with employee stress and burnout.
- Conducting of contact tracing.



- Coordination and partnership with state and local health departments/agencies on how to better align mental health and substance use COVID-19 mitigation efforts and activities.

**Required for all Requests:**

A detailed description of the activities you are requesting. Include a breakdown of the costs for each item or service you will be purchasing:

For BHSB Internal Use Only:  Approved (Amount: \_\_\_\_\_)  Denied Funding Source: MHBG SABG Contract Number:

Comments:

BHSB Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Associate Director/Director Signature: \_\_\_\_\_

Date: \_\_\_\_\_