

OPEN: DECEMBER 15, 2021

CLOSE: JANUARY 8, 2022

Job Title: LICENSED MENTAL HEALTH PROFESSIONAL, FAMILY SERVICES PROGRAM MANAGER

FLSA STATUS: EXEMPT

Full-Time, with Benefits

Roberta's House is currently seeking a Family Service Program Manager or professional with relevant experience to coordinate, plan, organize and provide comprehensive services and family support for the Grief Support Services of Roberta's House. The Family Service Program Manager (PM) must possess knowledge of culturally diverse populations and their needs; knowledge of community resources, effectively communicating orally and in writing; knowledge of working with children and families experiencing trauma; and knowledge of social work theories and therapies and techniques. In addition, the PM stays abreast of the Diagnostic and Statistical Manual of Mental Disorders Fifth Edition DSM-5.

The majority of the children and families served are African Americans who reside in low-income high-crime communities. Roberta's House teaches healthy coping skills that reduce depression, academic challenges, and self-destructive behaviors, including suicide, substance abuse, promiscuity, vengeful behavior, and gang involvement. The program serves Baltimore City, Maryland, and surrounding counties.

Duties

- Complete initial intake and assessment of a family's and an individual's needs enrolling in Roberta's House services
- Diagnose and provide treatment to individuals with mental disorders and various behavioral, emotional disturbance
- Facilitate virtual and in-person bereavement male, female, or family-focused groups
- Provide crisis and trauma intervention services in culturally diverse urban and suburban communities
- Possess working knowledge of human development theories
- Refer families and individuals to community resources and provide follow up to assure family connections with referral sources
- Maintain appropriate records of services performed, referrals made, and any assistance given to ensure the program's proper analysis and evaluation.
- Prepare required program reports and analyses for grantors
- Demonstrate empathy, compassion
- Strong organizational skills and ability to multi-task
- Develop and promote partnerships with community stakeholders and Participate in program needs assessment,
- Assist with training on grief and loss and facilitate peer support groups on grief and loss
- Plan and organize special community events and community activities and provide field instruction for interns
- Represent Roberta's House at professional, governmental, and community events/meetings and
- Assist and facilitate planning, managing, and executing activities for the annual Erin's Camp For Bereavement
- Qualifications

Education: Master's degree in Social Work, Psychologist, or Master's in a related field of study from an accredited educational institution; additional training in counseling techniques, crisis intervention, victimology, homicide, or grieving issues a plus

Required License/Certification: • LMSW, LCPC, LGPC

Experience/Salary: Licensed with three (3) years minimum experience working with adults, children, and families experiencing trauma in an urban/suburban setting. Possess a valid driving license, private transportation, and successful background check are conditions of employment. A supplemental investigation may be required upon the anniversary date of employment or as the employer deems appropriate.

- Submit resume and cover letter to Humans Resources at info@insightconsultingassociates.com

Roberta's House is an equal opportunity employer without regard to race, national origin, sex, age, disability, veteran status, sexual orientation, gender identity, or any other classification protected by law.