

**REQUEST FORM FOR LETTERS OF SUPPORT**

*Behavioral Health System Baltimore, Inc. (BHSB) accepts requests for letters of support from partners and community members for grant proposals and other projects. Complete this form and attach a draft letter. Send requests to* ***Procurements@BHSBaltimore.org****.*

*Please allow at least five business days for us to process your request.*

**CONTACT INFORMATION**

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| **Date of request:** Click or tap here to enter text. |
| **Date letter needed:** Click or tap here to enter text. |
| **Organization name:** Click or tap here to enter text. |
| **Contact name:** Click or tap here to enter text. |
| **Contact e-mail:** Click or tap here to enter text. |

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| **Relationship to BHSB:**[ ]  Active Partner[ ]  Active Contract Held[ ]  No Formal Relationship[ ]  Other: Click or tap here to enter text. |

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| **Are you asking BHSB to commit resources (e.g., staff time, funding)?**  [ ]  No [ ]  Yes (explain): Click or tap here to enter text. |
| **Attach a draft Letter of Support that includes:**[ ]  Organizational contact information[ ]  Description of the project[ ]  BHSB’s involvement (if any) [ ]  The benefit to the public behavioral health system |

**THANK YOU!**