**Mental Health Contracts - FY15 Report Due Dates**

***Note: if the due date falls on a weekend or holiday, the report is due on the subsequent business day.***

**Program Reports:**

Due on the 15th day following the end of the reporting period:

|  |  |
| --- | --- |
| **Quarterly Reporting Schedule** |  |
| **Reporting Period** | **Due Date** |
| 7/1/14 - 9/30/14 | 10/15/14 |
| 10/1/14 - 12/31/14 | 1/15/15 |
| 1/1/15 - 3/31/15 | 4/15/15 |
| 4/1/15 - 6/30/15 | 7/15/15 |

**Fiscal Reports or Invoices**

Due on the 15th day following the end of the reporting period.

|  |  |
| --- | --- |
| **Monthly Reporting Schedule** |  |
| **Reporting Period** | **Due Date** |
| 7/1/14 - 7/31/14 | 8/15/14 |
| 8/1/14 - 8/31/14 | 9/15/14 |
| 9/1/14 - 9/30/14 | 10/15/14 |
| 10/1/14 - 10/31/14 | 11/15/14 |
| 11/1/14 - 11/30/14 | 12/15/14 |
| 12/1/14 - 12/31/14 | 1/15/15 |
| 1/1/15 – 1/31/15 | 2/15/15 |
| 2/1/15 – 2/28/15 | 3/15/15 |
| 3/1/15 – 3/31/15 | 4/15/15 |
| 4/1/15 – 4/30/15 | 5/15/15 |
| 5/1/15 – 5/31/15 | 6/15/15 |
| 6/1/15 – 6/30/15 | 7/15/15 |

|  |
| --- |
| **Quarterly Reporting Schedule** |
| **Reporting Period** | **Due Date** |
| 7/1/14 - 9/30/14 | 10/15/14 |
| 10/1/14 - 12/31/14 | 1/15/15 |
| 1/1/15 - 3/31/15 | 4/15/15 |
| 4/1/15 - 6/30/15 | 7/15/15 |

|  |
| --- |
| **Semi-Annual Reporting Schedule** |
| **Reporting Period** | **Due Date** |
| 7/1/14 - 12/31/14 | 1/15/15 |
| 1/1/15 - 6/30/15 | 7/15/15 |

**Budget Modification Requests**

Budget modification requests can be submitted throughout the fiscal year up to March 1st, 2015.